

Mandatory responsible management of licensed venues training

What is the 'Responsible Management of Licensed Venues' course?

The 'Responsible Management of Licensed Venues' (RMLV) course is a mandatory requirement for licensees (if individuals) and approved managers.

RMLV training may also be required for permit holders under certain circumstances.

How long is the RMLV training course?

The course is to be completed over a minimum of 10 hours.

Who can conduct the training?

Like 'Responsible Service of Alcohol' (RSA) training, the Office of Liquor and Gaming Regulation (OLGR) has approved certain trainers to deliver the RMLV course.

A list of all OLGR approved trainers can be found on the OLGR website at www.olgr.qld.gov.au

Unlike RSA training, there is no option for the RMLV course to be conducted online.

How is the course delivered?

The RMLV course may be delivered by an approved trainer in any of the following delivery methods:

- 'In-person' — the course is delivered in a classroom or one-on-one environment (delivered over two days).
- 'Video conferencing' — the course is delivered using online video conferencing tools (delivered by arrangement with an approved trainer and must be completed within seven consecutive days from commencement).

Please contact an approved trainer for the delivery methods they offer.

Can I do a combined RSA and RMLV course?

If a trainer holds approval for both the RSA and RMLV courses, they may deliver both courses as one combined course.

Upon successfully completing the combined course, you will be issued with the following:

- one OLGR-approved Responsible service of alcohol training course certificate, and
- one OLGR-approved RMLV licensee's course certificate.

Please contact an approved trainer for information on which course/s they offer.

RMLV licensee's course certificate

Approved trainers issue the RMLV licensee's course certificate for successful completion of the RMLV course. Depending on when you completed the course, you may have one of the followed approved certificates:

This certificate is issued to _____ (Name) and identifies the person as having successfully completed the licensee's course (Responsible Management of Licensed Venues) under the provisions of the Liquor Act 1992.

Date given to participant: _____

This certificate remains in force for three years after it is given to the person named above.

Office of Liquor and Gaming Regulation (OLGR) approved trainer: _____ (Please attach OLGR approved trainer's ID)

ID number: _____

Name: _____ (Please attach by the OLGR approved trainer)

Signature: _____ (Please attach by the OLGR approved trainer)

Certificate number: _____

Toward Queensland Government

Issued from 8 October 2010 onwards

OFFICE OF LIQUOR, GAMING AND RACING

This is to certify that _____ has successfully completed the Responsible Management of Licensed Venues training course under the Liquor Act 1992 (QLD)

Issued: _____ Expires: _____

Authorised Signatory: _____

ID: _____

ID Code: _____

Certificate number: _____

Queensland Government

Issued prior to 8 October 2010

How long is the RMLV certificate valid?

The RMLV licensee's course certificate will remain current for a period of three years. The holder of the certificate must ensure they renew their training before the current certificate expires.

What are the certificates needed to be an approved manager?

Licensees (or permit holders) must ensure all approved managers maintain currency of the following certificates:

- a current RMLV 'Licensee's Course certificate' issued by an approved trainer, and
- a current RSA training course certificate issued by an approved trainer. Details on RSA training can be found on the OLGR website.

Both certificates are valid for three years and it is the responsibility of both the holder of the certificate and the licensee to ensure approved managers working at the premises are in possession of current certificates.

What are the RMLV requirements for community-based licensed premises?

The Licensee (or permit holder) is not required to have completed RMLV training where the service or supply of alcohol is provided only by volunteers for the following licence types:

- community club licence
- community other licence
- community liquor permit
- restricted liquor permit.

For these licence and permit types where the service or supply of liquor is provided only by volunteers, the licensee/permit holder must take reasonable steps to ensure there is a person with current RSA training to supervise the other volunteers.

An approved manager need not be present if the service or supply of alcohol is provided only by volunteers.

More information

For more information, please call the Office of Liquor and Gaming Regulation on 13 QGOV (13 74 68) or visit www.olgr.qld.gov.au