

# Name Amendment

## RSA and RCG Interim Certificate

Use this form if:

- The details on your interim certificate appear incorrectly and you have not yet applied at Australia Post for your competency card.
- DO NOT use this form if you already have your photo ID competency card and need to change your name as it appears on the card. To change your name on the card you must use the **Replacement Card** form.

If you need more information go to [www.olgr.nsw.gov.au/photocard.asp](http://www.olgr.nsw.gov.au/photocard.asp)  
If you need help in completing this form call (02) 9995 0900 or  
email [competencycard@communities.nsw.gov.au](mailto:competencycard@communities.nsw.gov.au)

FEE PAYABLE -NIL

Office use only	CC0300
Date received	
Request no	
Finalised by	
Date finalised	

### PART A

#### DETAILS ON INTERIM CERTIFICATE

Surname	
Given name	
Middle name	
Certificate No	

### PART B

#### YOUR CORRECT DETAILS (MUST CORRESPOND WITH YOUR 100 POINTS OF IDENTITY)

Surname	
Given name	
Middle name	
Date of birth	
Residential address	
Postal address (if different to residential address)	

**PART C**

**APPROVED TRAINING PROVIDER DETAILS**

RSA Interim Certificate (please tick)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
RCG Interim Certificate (please tick)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of Approved Training Provider(s)		
Date(s) of course completion		

**PART D**

**DECLARATION**

- I declare that the information I have provided is true, correct and complete and that I have made all reasonable enquires to obtain the information required to complete this form
- I acknowledge that the failure to provide all required information may result in an inability to process your application
- I acknowledge that it is an offence to provide false or misleading information
- I understand that specific details I have provided may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*.

**Name**

**Signature**

**Date**

You can lodge your application with us by post, by email or in person at our customer service centre.

**You must include the incorrect interim certificate with your application.**

<b>POST</b>	<b>EMAIL</b>	<b>IN PERSON</b>
Send this form to:  <b>Licensing Branch NSW Office of Liquor, Gaming &amp; Racing GPO BOX 7060 SYDNEY NSW 2001</b>	Email a copy of the completed form to:  <b>competencycard@communities.nsw.gov.au</b>	Applications can be lodged in person at:  <b>Level 6 323 Castlereagh Street, Sydney NSW 2001</b>

For inquiries in relation to applications for approval to conduct RSA and RCG training contact the NSW Office of Liquor, Gaming & Racing. Phone us on (02) 9995-0900 email us at **competencycard@communities.nsw.gov.au** or visit our website: [www.olgr.nsw.gov.au](http://www.olgr.nsw.gov.au)